

# DIAMONDS DIAMONDS? RECEPTION CENTRE

**It is with pleasure that we present to you our complete wedding packages designed with flexibility in mind, so you may choose what best suits your special day.**

**Our Diamond Room has spectacular views overlooking Little Lake to the ocean, adding to the ambience already created by the silk draping and fairy lights encased above your guests.**

**We extend an invitation to you, to make an appointment to discuss your Wedding Reception with our Function Manager.**

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**Tracey Harty**

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**Function Manager**

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**W [www.diamondsreception.com.au](http://www.diamondsreception.com.au)**

**Mezzanine Level, Warilla Bowls & Recreation Club, Jason Ave, Barrack Heights NSW 2528**

**(Revised on 1 January 2018)**

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Options

Choose Menu one, two or buffet

Use of function room for 5 hours

Ceiling draping with fairy lights

Back drop with fairy lights on dance floor

Round table seating

White linen cloth

Large hurricane lanterns, sand and white candle

Tray service to bridal table

Sparkling champagne for official toast

Microphone

Dressed cake table and knife

Dressed gift table

Private bridal change room

Bridal arch

Dance floor

Ample parking

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Options

|   |                  |
|---|------------------|
| Gazebo for ceremony in our garden with ocean back drop                          | \$300            |
| Diamond Point for your ceremony on our landscaped gardens close to water's edge | \$300            |
| Hot and cold canapés on arrival   | \$5/head         |
| Beverage package available  |                  |
| Chair covers and sashes variety of colours to choose from                       | \$7.50           |
| DJ/MC for 5 hours   | price on request |
| Marriage celebrant  | price on request |
| Black table cloths  | price on request |
| Fog machine   | price on request |
| Accommodation available   |                  |
| 5% discount to members  |                  |

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Menu One Valid January 2018 to December 2018

Minimum 50pax

\$33.50 per guest 2 course sit down – Monday to Saturday

\$35.50 per guest 2 course sit down – Sunday

\$38.50 per guest 3 course sit down – Monday to Saturday

\$40.50 per guest 3 course sit down – Sunday

Freshly baked bread rolls and butter

### **Entrée**

Please select two/alternate drop

Tortellini carbonara with bacon, cracked pepper and garlic cream sauce

Baked mushroom caps with ricotta and served with a tomato basil sauce

Thai Beef Salad, marinated beef strips served on a bed of salad with hokkein noodles

Traditional bruschetta, italian classic tomato, onion, basil, garlic & olive oil

### **Main**

Lamb Rump with mushroom duxelle & red wine jus with creamy garlic mash and seasonal vegetables

Chicken supreme- chicken breast stuffed with a herb, pine nut & bacon bread stuffing sauce served with baby chats and seasonal vegetables

Oven baked salmon fillet served with lime aioli with roasted baby chats and seasonal vegetables

Roast loin of pork on creamy garlic mash with crackling and gravy with seasonal vegetables

### **Dessert**

Individual pavlova

Sticky date pudding

Chefs selection of cheesecake & fresh cream

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Menu Two Valid January 2018 to December 2018

Minimum 50pax

\$44.50 per guest 3 course sit down – Monday to Saturday

\$46.50 per guest 3 course sit down – Sunday

Freshly baked bread rolls and butter

### Entrée

Please select two/alternate drop

Tortellini carbonara with bacon, cracked pepper and garlic cream sauce

Baked mushroom caps with ricotta and served with a tomato basil sauce

Chicken camembert- chicken breast with camembert cheese asparagus and white sauce, encased in filo pastry with chefs vegetables or salad

Roasted pumpkin soup with fresh cream and cracked pepper

Thai beef salad

Hot seafood plate- beer battered fish, salt & pepper squid and calamari with tartare sauce and fresh lemon

### Main

Char grilled fillet steak primed eyed fillet topped with a field mushroom and béarnaise sauce served on a bed of creamy garlic mash and seasonal vegetables

Diamond Chicken-breast of chicken stuffed with semi dried tomato, fetta cheese, baby spinach with tomato & basil sauce served with baked vegetables

Quince pork cutlet with roasted apple served with red wine jus on a creamy garlic mash and seasonal vegetables

Barramundi fillet with prawns, tomato aioli & Swiss cheese with roasted baby chats and seasonal vegetables

### Dessert

Chocolate topped profiteroles with warm chocolate sauce and fresh cream

Chefs selection of cheese cake with fresh cream

Sticky date pudding served with butter scotch sauce and fresh cream

Tea, coffee and after dinner mints

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Diamond Buffet Valid January 2018 to December 2018

Minimum 50pax

\$38.90 per guest – Monday to Saturday

\$40.90 per guest - Sunday

With dinner rolls & butter portion on the tables

### **Carvery**

#### **(Select 2)**

Mustard crusted roast beef in a red wine jus

Succulent roast pork rubbed in extra virgin olive oil and sea salt with crispy crackle and apple sauce

Cajun spiced chicken pieces

### **Hot Dishes 1**

#### **(Select 2)**

Baked beef or vegetarian lasagna with mozzarella and parmesan

Warm Thai beef salad with soy, garlic, ginger, fresh noodles with balsamic vinegar & olive oil dressing

Satay chicken served with steamed rice

Sweet & sour Barramundi served with steamed rice

Veal & mushroom stroganoff served with steamed rice

### **Hot Dishes 2**

#### **(Select 2)**

Selection of chefs seasonal vegetables

Rosemary roasted potatoes with garlic and olive oil

Cauliflower and broccoli cheese bake

Potato bake

### **Salads**

#### **(Select 3)**

Fresh coleslaw with a tangy mayonaise dressing

Green leaf salad with italian dressing

Potato salad with seeded mustard dressing

Classic caesar salad

Traditional greek salad

### **Desserts**

Cheese board or Fruit platter

Selection of assorted cheesecakes & gateaux

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Children's Menu

\$15.00 per child

3-12 years

Freshly baked bread rolls and butter

### **Main**

Please choose one

Chicken nuggets, chips and salad

Tempura fish & chips

Chicken schnitzel, chips & salad

### **Dessert**

Ice cream with topping

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Canapés

Please select three

### Hot canapés

- Party pies
- Mini pizza
- Mini quiche lorraine
- Mini sausage rolls
- Chicken tenders
- Chicken satay skewers
- Vegetarian spring rolls (V)
- Fish cocktails
- Cheese and spinach triangles

### Deluxe cocktail package

\$30.00 per person

- |                            |   |
|----------------------------|---|
| Prawn twister              | 2 |
| California roll            | 2 |
| Atlantic salmon            | 2 |
| Buttered chicken curry     | 1 |
| Warm duck salad            | 1 |
| Lamb Skewers               | 2 |
| Tempura chicken strips     | 2 |
| Seasonal fruit skewers (V) | 2 |



# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Sapphire Package

Minimum 80 pax

Your wedding package

See page two in folder

Canapés on arrival

Choose a selection of three

Buffet menu

Standard five hour beverage package

Includes premium wine, sparkling white wine, non- alcoholic sparkling white wine, draft beer both light and full strength and soft drink

DJ

Chair covers and sashes (many colours available)

Guest seating list

Table menus

Wishing well

Full room setup

**Total package value**

**\$90.00 per guest (gst incl)**

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Diamond Package

Minimum 80 pax

Your wedding package

See page two in folder

### Canapés on arrival

Choose a selection of three

### 3 Course menu

Choose your own 3 course menu from menu one or two options

### Five hour deluxe beverage package

Includes Rothbury Estate premium bottled wine selection, sparkling white wine, house wine, non-alcoholic sparkling white wine, draft beer both light and full strength and soft drink

DJ

Chair covers and sashes (many colours available)

Guest seating list

Table menus

Wishing well

Full room setup

### Total package value

**\$100.00 per guest (gst incl)**

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Beverage Package Options

### **Emerald Package:**

\$12.50 per guest

Pre- dinner drinks (all drinks include tray service for ½ only)

Sparkling alcoholic & non- alcoholic champagne

Orange juice

Middy tap beer – light & full strength

Soft drink

### **Sapphire Package**

\$33.50 per guest

Five hour beverage package includes

Premium house red & white wine

Sparkling alcoholic & non- alcoholic champagne

Middy tap beer – light & full strength

Soft drink

### **Diamond Package**

\$36.50 per guest

Five hour beverage package includes

Pre -dinner drinks as above

Premium house red & white wine

Sparkling alcoholic & non- alcoholic champagne

Middy tap beer – light & full strength

Soft drink

### **Dry till**

### **Charges on consumption**

Your choice of beer, wine & spirits

Upfront payment is required for this service

(price list on request)

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Confirmation & deposits

Tentative bookings will be held for a period of 14 days from your first meeting with our Function manager. To confirm the booking a security deposit of \$500 is required along with the completion of the function hire agreement. Warilla Bowls reserves the right to cancel a tentative booking not confirmed within 14 days.

## Cancellation

The deposit is only refundable if we can re-let the agreed date with more than four months' notice. Regrettably, no refund can be given within four months of the date of the function. We may however be able to transfer the deposit to another date (conditions apply)

## Final guest numbers

Estimated number of guests is required at the time of booking. A guaranteed number of guests attending is required 14 days prior to the event. This will be regarded as the minimum number charged for catering purposes. A minimum number of guests is 50 for buffets & sit-down meals & a minimum number of guests is 60 for finger food. Under these minimum numbers an additional cost of room hire will apply.

## Final payment /meals

Payment of final account is required 14 days prior to the date of your function. Other arrangements may be considered provided prior notice is given to the function department. We accept MasterCard, Visa, Eftpos, cash & cheque as payment.

## Beverages

An upfront payment is required for a dry till and the balance of the account must be paid at the end of the function. **NO FOOD OR BEVERAGE MAY BE BROUGHT ONTO THE PREMISES.** Management and staff are committed to the principles of the Responsible service of alcohol policy so therefore we reserve the right to refuse the supply of alcohol if deemed necessary.

## Extended hours

All Receptions cover a 5 Hour period – extended hours incur an additional fee of \$200.00 per hour. The 5 hour period commences from arrival of you first guest. All receptions must conclude by 11pm Sunday to Thursday and 12am Friday and Saturday.

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## **Liability**

The client will be responsible for any breakages, damage and or theft whilst the function is in progress. Our staff will take all possible care to look after your belongings however we do not take responsibility for any belongings or merchandise left in the club before, during or after the reception. Displayed material must not be nailed, stapled or glued to any part of the building or venue.

## **Smoking, confetti & rice**

A non-smoking policy is enforced in all function rooms. Please ask our Function Manager which areas are provided. Confetti, rice or similar material should not be used in the club. An additional cleaning charge will be applied in instances where this request is disregarded.

## **Pyrotechnics**

Please consult your Function Manager regarding the responsibility of having the pyrotechnics, fog machines etc prior to booking these.

## **Guest list**

Under the clubs licensing act it is required that our facilities are booked by a financial member of Warilla Bowls and Recreation Club or on behalf of a member attending the function. Please advise your Function Manager if you are not a member and we will organise club membership for you.

Additionally it is a requirement that you provide us with a guest list that includes the names and residential addresses of those attending your reception, (once your RSVP'S have been received) and sign by a financial member.

As the hirer and organizer of the function, you must attend the function and remain in company of your guests.

## **Beverages**

Members of Warilla Bowls and Recreation Club must produce their membership cards. Non-members wishing to utilize clubs Facilities located outside the function venue must sign in at the Clubs Reception Desk in the foyer.

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## **General information**

An invitation is extended to view our reception rooms and discuss your individual needs. Please call our function office and make an appointment with our function manager.

## **Dress**

All guests must comply with the clubs dress regulations neat, clean and tidy dress. Please consult functions manager if you are considering a fancy dress.

## **Parking**

Warilla Bowls and Recreation Club has ample parking for your wedding guests.

## **Gazebo**

Our gazebo at the eastern end of the grounds, surrounded by manicured lawns and gardens with a fabulous ocean back drop. It is available for wedding services and can dress it especially for your occasion, for the a small fee (see additional wedding package options)

## **Childrens menu**

Under 3 years of age eat free

4 years to 12 years of age are  $\frac{1}{2}$  the adult price

Over 12 years old and above are charges at adult prices

## **Prices**

\* A Sunday surcharge of \$2.00 per adult will apply.

\* As of 1<sup>st</sup> January 2017 there will be a 5% increase on all menu packages.

## **Entertainment**

Please advise our Function Manager if you are organizing you own entertainment as approval must be granted by Warilla Bowls and Recreation Club Board of Directors.

## **Meal**

All set menus are alternate drop – minimum number (50) applies to menu one and two.

## **Tray service**

The bridal table will receive tray service as part of the package. Full tray service for your function will incur staff costs at staff wage/hour.

# DIAMONDS DIAMONDS? RECEPTION CENTRE

## Contract

Warilla Bowls and Recreation Club - Diamonds Reception Centre hirer contract.

Hirer to return to Warilla Bowls and Recreation Club

Date of function-----

Name of function booked-----

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Have read and accept the terms and conditions as provided to me.

Print Name-----

Sign-----

Date-----

Warilla Bowls and Recreation Club to sign and return copy to hirer:

Print Name-----

Sign-----

Date-----